

#### CITY OF DANIA BEACH FINANCE DEPARTMENT MEMORANDUM

TO: Honorable Mayor, Vice Mayor and Commissioners

FROM: Robert Baldwin, City Manager

BY: Mark Bates. Finance Director

DATE: March 13, 29012

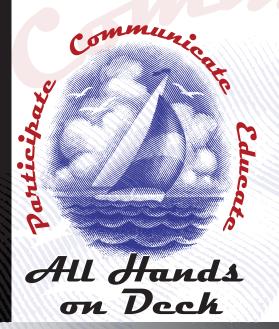
SUBJECT: FGFOA Annual Conference

I am requesting approval for our City Controller, Frank DiPaolo, C.P.A. to attend the FGFOA (Florida Government Finance Officers Association) Conference being held this May in Orlando. This annual conference will provide approximately 20 hours of continuing professional education that is necessary to maintain Mr. DiPaolo's C.P.A. certification which he achieved while working with us here in Dania Beach. Notably, Mr. DiPaolo is on the FGFOA Conference Committee and will be representing the City as both a training presenter and session moderator during the conference.

The City's FY2012 budget planned for and has available funding for this conference/training. The following is a summary of the estimated cost of the conference. Finance has planned and available staff training funds for this conference.

Estimated conference costs: \$1,051

Thank you for your consideration of this recommendation for Mr. DiPaolo's participation in this Florida Government Finance Officers training conference in May.



## FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION

# 2012 Annual Conference

## May 6 - 9, 2012 | Orlando World Center Marriott

As president of the Florida Government Finance Officers Association, I would like to extend to you a personal invitation to attend our 2012 Annual Conference, May 6-9 at the Marriott World Center, Orlando, Fla.

The FGFOA's mission is to be your professional source for education, networking, leadership and information. Our theme this year is "All Hands on Deck: Participate, Communicate and Educate."

An energetic Host Committee has planned several great events for your networking opportunities, including Association Night with entertaining contests and surprises. Tuesday Night, back by popular demand, we are headed back to Universal Studios for our own private "Block Party."

The Program Committee has worked diligently to provide a quality program of timely topics and engaging speakers to assist local government finance officers during these fiscally challenging times. We hope that there are new ideas exchanged and that you benefit from the various networking opportunities.

Please register early! Your attendance is what makes the FGFOA's conference a tremendous success.

With warm regards,

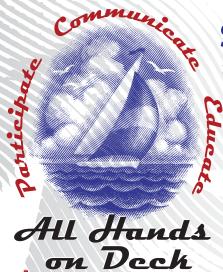
Christopher dt. Lyons

Christopher H. Lyons

FGFOA President 2011 - 2012







### Schedule at a Glance\*

#### Saturday, May 5, 2012

7:30 a.m. - 4:30 p.m. Registration Desk Open

8:00 a.m. - 4:40 p.m. Investment Pre-Conference Seminar (separate registration required)

#### Sunday, May 6, 2012

7:00 a.m. Walking Tour

7:30 a.m. Golf Tournament

7:30 a.m. - 8:00 a.m. Fellowship

9:00 a.m. - 10:00 a.m. ZUMBA

9:00 a.m. - 7:30 p.m. Registration Desk Open

12:00 p.m. - 4:30 p.m. Exhibit Hall Open

12:00 p.m. - 5:30 p.m. Internet Café Open

1:00 p.m. - 2:40 p.m. GASB Update

1:00 p.m. - 2:40 p.m. Forecasting Revenues in an Uncertain Environment

1:00 p.m. - 2:40 p.m. How to Successfully Develop and Implement

Alternatives to Defined-Benefit Plans

1:00 p.m. - 2:40 p.m. Investment Strategies for 2012

2:40 p.m. - 3:00 p.m. Refreshment Break

3:00 p.m. - 4:40 p.m. A & A Hot Topics

3:00 p.m. - 4:40 p.m. Economic Development

3:00 p.m. - 4:40 p.m. Managing Employee Benefits

3:00 p.m. - 4:40 p.m. Creative Capital Financing Ideas

6:00 p.m. - 7:30 p.m. Association Night Reception (In Exhibit Hall)

7:30 p.m. - 11:30 p.m. Hospitality Suite Open

#### Monday, May 7, 2012

7:30 a.m. - 8:00 a.m. Fellowship

7:30 a.m. - 4:30 p.m. Registration Desk Open

7:30 a.m. - 5:30 p.m. Internet Café Open

7:15 a.m. - 8:00 a.m. First-Time Attendees' Breakfast/Orientation Session

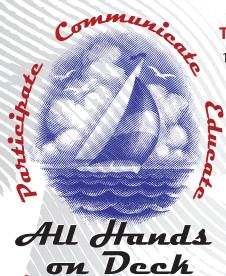
8:00 a.m. - 9:00 a.m. Continental Breakfast

9:30 a.m. - 4:00 p.m. Exhibit Hall Open

8:30 a.m. - 10:15 a.m. Opening General Session

10:00 a.m. - 10:20 a.m. Refreshment Break

10:20 a.m. - 12:00 p.m. GFOA Update



#### Tuesday, May 8, 2012 (continued)

11:45 a.m. - 2:00 p.m. Luncheon and Annual Business Meeting

2:00 p.m. - 2:50 p.m. Statewide Chart of Accounts Project

2:00 p.m. - 2:50 p.m. Gimmie a Budget Light Please!

2:00 p.m. - 2:50 p.m. Ethics Review

2:00 p.m. - 2:50 p.m. Career Development: Building the Next Finance Director

2:00 p.m. - 2:50 p.m. Pension Risk Management and Asset Allocation

2:50 p.m. - 3:10 p.m. Refreshment Break

3:10 p.m. - 4:50 p.m. Are You Audit-Ready?

3:10 p.m. - 4:50 p.m. Fraud, Internal Controls and Segregation of Duties

for Small Governments

3:10 p.m. - 4:50 p.m. Preserving Your Reserves

3:10 p.m. - 4:50 p.m. Yikes! You've Been Hacked!

3:10 p.m. - 4:50 p.m. Review of the Dodd-Frank Act

6:00 p.m. Buses Begin Loading for Universal Tuesday Night Event

7:00 p.m. - 10:00 p.m. Tuesday Night Event Universal Studio City Walk

9:00 p.m. - 11:30 p.m. Hospitality Suite Open

#### Wednesday, May 9, 2012

7:30 a.m. - 8:00 a.m. Fellowship

7:30 a.m. - 8:30 a.m. Continental Breakfast

7:30 a.m. - 12:00 p.m. Registration Desk Open

7:30 a.m. - 12:00 p.m. Internet Café Open

8:00 a.m. - 9:40 a.m. Breaking the Triangle: Keys to Limiting Fraud Opportunities

8:00 a.m. - 9:40 a.m. Energy: Controlling Your Largest Expenses

8:00 a.m. - 9:40 a.m. Best Practices: Designing and Implementing

Sustainable Pension Plans

8:00 a.m. - 9:40 a.m. Best Practices: Supporting Your Debt in the Secondary Market

8:00 a.m. - 11:40 a.m. Ethics

9:40 a.m. - 10:00 a.m. Refreshment Break

10:00 a.m. - 11:40 a.m. The New Pension Accounting Standard: A Game Changer!

10:00 a.m. - 11:40 a.m. The Technological Organization of Tomorrow

10:00 a.m. - 11:40 a.m. Leadership: Laying the Foundation for a Better Workplace

10:00 a.m. - 11:40 a.m. Internal Controls to Prevent Bank Fraud

\*This is a tentative conference schedule and subject to change.

Name: Frank DiPaolo Location: Orlando, FL

**Purpose:** FGFOA Annual Conference

M&IE

IRS Pub 1542 \$56.00 (obtain from Per diem form on City's Intranet)

	5/6/2012*		5/7/2012		5/8/2012		5/9/2012*		<b>Total Actual</b>	
Meal Provided:				B, L		B, L, D		В		_
Per Diem	\$	42	\$	28	\$	-	\$	36	\$	106
Lodging		160		160		160				480
Parking		5		5		5				15
Conf Fees		200								200
Mileage/Tolls		250								250
									\$	1,051

#### \* Travel day

#### per diem reductions

Breakfast (B) 15%	\$8.40
Lunch (L) 35%	\$19.60
Dinner (D) 50%	\$28.00